

Patents Order, 2011  
Patents Rules, 2012

**REQUEST FOR ALTERATION OF NAME, ADDRESS  
OR ADDRESS FOR SERVICE, OR CORRECTION OF  
AN ERROR, CLERICAL ERROR OR MISTAKE UNDER  
SECTION 104**

NOTES:

1. \* denotes mandatory fields. However, where an application is made to change the agent's address under the heading "(B) Change of address of" in paragraph 6, the field for "PATENT APPLICATION NUMBER" in paragraph 2 must be left blank.
2. Checkboxes as indicated in bold should be marked with a cross where applicable.
3. The person(s) filing the request should complete this form by entering his/their name(s) and address(es) in paragraph 5 if the person(s) is/are not the applicant(s)/proprietor(s).
4. In the country field, please refer to the standard list of country codes made available by the Registry of Patents and enter the country code corresponding to the country in question.
5. In paragraph 6, only one item (A, B, C or D) should be completed. A request to correct an error in a name or address on record is to be made under item (A) or (B), as the case may be. If the error does not relate to a name or address on record (e.g. if an error in the applicant's name appears only in a Patents Form 11 but not in the applicant's name on record), the request to correct the error is to be made under item (D).
6. Where a request is made under (A) or (B) [except for a request to alter the address of service or to correct an error in the address of service] for more than one patent or application for patent, a single fee is payable.
7. Where an agent is appointed, the fields for "DETAILS OF AGENT" and "ADDRESS FOR SERVICE IN BRUNEI DARUSSALAM" should be completed and they should be the same as those found in the corresponding Patents Form 46. In the event where no agent is appointed, the field for "ADDRESS FOR SERVICE IN BRUNEI DARUSSALAM" should be completed, leaving the field for "DETAILS OF AGENT" blank.
8. Where an individual is appointed as an agent, the sub-field "Name" under "DETAILS OF AGENT" must be completed by entering the full name of the individual. The sub-field "Firm" must be left blank. Where a partnership/body corporate is appointed as an agent, the sub-field "Firm" under "DETAILS OF AGENT" must be completed by entering the name of the partnership/body corporate. The sub-field "Name" must be left blank. Where both the "Name" and "Firm" have been entered, the Registry shall treat the details entered in the sub-field "Firm" as the agent detail intended.
9. Attention is drawn to sections 101 and 102 of the Patents Order, rules 96 and 110 of the Patents Rules.
10. If the space provided in the patents form is not enough, the additional information should be entered in the relevant continuation sheet. Please note that the continuation sheets need not be filed with the Registry of Patents if they are not used.
11. If this patents form is intended to be filed for more than one patent application/patent, the words "See attached schedule" should be entered in the field for "PATENT APPLICATION NUMBER". The relevant application numbers should be entered in the fields provided in the attached schedule.
12. Please note that any fee paid is not refundable and this includes cases where the applications do not proceed to grant.

1. YOUR REFERENCE\*

2. PATENT APPLICATION NUMBER\*

3. PATENT NUMBER

4. NAME OF APPLICANT(S) FOR THE PATENT APPLICATION / NAME OF PROPRIETOR(S) OF THE PATENT\*

(A) Name

(B) Name



Further applicants/proprietors are to be indicated on continuation sheet 4

5. DETAILS OF PERSON(S) FILING THE REQUEST (see note 3)

(Note: If the person(s) filing the request is/are the applicant(s)/proprietor(s) mentioned in paragraph 4 above, paragraph 5 should be left empty.)

Total number of person(s) filing the request

Name

Address

State

Country

Further persons are to be indicated on continuation sheet 5

**6. DETAILS OF REQUEST\* (see notes 5 and 6)**

**(A) Alteration or correction of name of**

(Note: Only one checkbox may be crossed.)

applicant/proprietor

inventor

others (please specify in the box provided below)

I/We request that the alteration/correction of my/our name be entered in the register or on any application or other document filed at the registry as stated below:

From

To

(Note: Evidence to the alteration/correction of name should be furnished)

**(B) Alteration or correction of address of**

(Note: Only one checkbox may be crossed.)

applicant/proprietor

inventor

service

others (please specify in the box provided below)

I/We request that the alteration/correction of my/our address or address for service in Brunei Darussalam be entered in the register or on any application or other document filed at the registry as stated below:

From

State

Country

To

State

Country

**(C) Correction of an error (other than in a name or address) in the register**

I/We request for the correction of an error in the register.

The proposed correction is

**(D) Correction of errors in patents and applications**

(Note: Only one checkbox may be crossed.)

I/We request for the correction of an error of translation or transcription or of a clerical error or mistake

in the following Patents Form filed at the Registry:

DD MM YYYY

Patents Form

Submission Date

in the specification of a patent or of an application for a patent

in any other document filed in connection with the patent or such an application

A summary explanation of the corrections sought should be indicated in the box provided below.

Where the request for correction relates to a specification, please also explain why the correction sought is obvious in the sense that it is immediately evident that nothing else would have been intended than what is offered as the correction.

(Note: Attention is drawn to rule 97 of the Patents Rules.)

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**7. DETAILS OF AGENT (if any) (see notes 7, 8 and 9)**

Name

Firm

**8. ADDRESS FOR SERVICE IN BRUNEI DARUSSALAM\* (see note 7)**

Unit/Hse No.  Level No.  PO Box

Building Name

Street Name

Postal Code

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**9. NAME, SIGNATURE AND DECLARATION (WHERE APPROPRIATE) OF PERSON FILING THE REQUEST OR AGENT\* (see note 8)**  
(Note: Please cross the box below where appropriate.)

I, the undersigned, do hereby declare that I have been duly authorised to submit this form, on behalf of the person(s) filing this request.

DD MM YYYY

\_\_\_\_\_  
Name and Signature

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**REGISTRY OF PATENTS  
BRUNEI DARUSSALAM**

**Patents Order, 2011  
Patents Rules, 2012**

**CONTINUATION SHEET 4**

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Continuation sheet to paragraph  of Patents Form

PATENT APPLICATION NUMBER (if any)

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Name

Name

Name

Name

Name

Name

Name

Name

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Further persons are to be indicated on another continuation sheet 4

**REGISTRY OF PATENTS  
BRUNEI DARUSSALAM**

**Patents Order, 2011  
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**CONTINUATION SHEET 5**

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Continuation sheet to paragraph  of Patents Form

PATENT APPLICATION NUMBER (if any)

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Name

Address

State  Country

---

Name

Address

State  Country

---

Name

Address

State  Country

---

Name

Address

State  Country

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Further persons are to be indicated on another continuation sheet 5

**REGISTRY OF PATENTS  
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**ATTACHED SCHEDULE**

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Patents Form 28

Patents Form 29

Patents Form 46

PATENT APPLICATION NUMBER

Further patent application numbers are to be indicated on another attached schedule

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